



TALENT MOBILITY

Training Offer

This Training Offer serves as a basis for issuing the Certificate of Eligibility (DS-2019) which your intern/trainee will need to apply for a J-1 Exchange Visitor visa.

In addition to the Offer Form, please submit a signed Training Agreement and a separate Training/Internship Placement Plan, DS-7002, to SACC-USA. The DS-7002 may be found at www.state.gov/documents/organization/84240.pdf

As per the specifications in the following sections, this offer is extended to:

Intern/Trainee

First name: _____

Last name: _____

Host Company/Organization Information

Company/Organization Name: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Website: _____

Name of Supervisor: _____

Title of Supervisor: _____

Telephone Number: _____

Cellphone: _____

E-Mail Address: _____

Type of business or industry: _____

Employer Identification Number (EIN): _____

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House of Sweden 2900 K Street NW,
Suite 401, Washington, D.C, 20007
WWW.SACC-USA.ORG

Do you have Workman's Compensation Insurance? Yes/No

Will the trainee sign a contract or a confidentiality agreement? Yes/No (If "Yes", please submit a copy of the documents signed by both parties)

Will the trainee be subject to a medical exam upon arrival? Yes/No

Is successful completion of exam required for training to begin? Yes/No

Training Position

Training position title: _____

Dates of training: _____

Number of months: _____

Evaluations

The Host Organization agrees to submit evaluations of the training program to SACCUSA. (Training programs of 6 months or less require only a final evaluation. Longer training programs require a mid-point and a final evaluation.)

A mid-point evaluation will be due around: _____

A final evaluation will be due by the training end date: _____

Financial Agreements

Estimated cost of living in host organization's geographic location, per month: \$ Stipend to be paid intern/trainee, per month: \$ _____ x _____ months.

Total: \$ _____

Please state other company provided benefits such as travel reimbursement, company owned vehicle, housing, cell phone, tools, uniform, etc., if any, and list the estimated monthly value each:

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Fees

Talent recruitment fee

The Recruitment fee includes:

- Collaborate and position internship advertisement
- Marketing in Sweden and Finland about the placement
- Manage all incoming talents and do first screening to check visa eligibility, relevant background etc.
- Manage the connection with talents and assist in setting up calls, answer question etc.
- SACC USA will handle and be responsible for the entire visa process

Flat fee of \$2500 or equivalent to one month's stipend, whatever is the higher.

The company will only be charged if and when they have selected a candidate for the internship and extended an offer to them, and also when the candidate's visa application has been approved.

(Recruitment fee will only apply if we (SACC) recruit the student).

The Internship/Traineeship Visa fee:

	Month	Price/Dollar
Internship:	0-3	1.200
	4-6	1.600
	7-12	2.200
Traineeship:	0-3	1.500
	4-6	2.000
	7-12	2.500
	13-18	3.000

The student is ultimately responsible for this fee, but if agreed upon, host company can cover fee for student.

I understand that the above fees should be paid prior to issuance of the DS-2019.

Send an invoice

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Charge account number **(Sorry, no AmEx)** _____ Exp. Date _____

Transportation and Accommodation

What means of transportation will be available for the intern/trainee's commute to the place of training?

Subway/Bus/Walk/Other: _____

Do you advise the purchase of an automobile? Yes/No

Please describe any assistance the host organization can provide in finding housing:

Authorization

This is to certify that:

- a. to the best of my knowledge, the foreign national named herein intends to enter the United States for the purpose of practical training and does not intend to abandon his/her non-immigrant status
- b. it is not the intent of the host organization to assist the intern/trainee to remain in the United States for purposes other than the practical training assignment or activities appropriate to the training assignment
- c. it is understood that the intern/trainee will enter the United States under the legal sponsorship of SACC-USA, and that any substantial change in the trainee's program, activities, plans or training location must be approved in advance by SACC-USA.

Name: _____

Title: _____

Signature: _____ Date: _____ (mm/dd/yyyy)

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